

## FAQ Template

### **TITLE:**

(This appears in Google, on the top of the article's page, as well as in the main list of articles on your site. *No more than 60 characters, including spaces.* Make it interesting and be sure to keep pertinent information within the first 60 characters. More than 60 characters will be indexed by Google; however, only the first 60 will be displayed in search results.)

### **META DESCRIPTION:**

(This appears in Google and is a brief, interesting description of the article. *No more than 160 characters, including spaces.*)

### **AUTHOR:**

### **QUESTION:**

(Make it interesting. What do people really ask or want to know? Keep it short and simple.)

### **ANSWER:**

- Minimum 400 words.
- The key consideration here: Are you providing information that is interesting, useful, or relevant to a reader? This article should show you in a positive light as an expert willing to share your knowledge freely.
- Be sure to start the content by appealing to the reader's emotions. Keep in mind the types of questions the reader has and any concerns going through his or her mind.
- Use bulleted lists and subheadings as much as possible. Break up long paragraphs.
- You may add external links to reputable sites for more information on studies, etc., as well as internal links to corresponding articles when appropriate. However, **DO NOT OVER-LINK**; use one or two links per article maximum. It's perfectly okay to have no extra links. Do not link to your practice area page.
- End with a call-to-action. Avoid stale appeals to telephone you in favor of alternative ways to get the reader to act: contact through social media, order a free book or report, subscribe to newsletter, start online chat, etc.

**RELATED LINK BOX LINKS:**

*You may* include hyperlinked headlines of three related articles. They may be articles that are already live on the site. Use full (absolute) links.

**PRACTICE AREA:**

(List the corresponding practice area from your site.)